

## **DIRECTIONS FOR ACCESSING ZOOM MEETING**

Pursuant to the Governor's Executive Order Nos. N-25-20 and N-29-20, members of the Board of Trustees, as well as the Superintendent or designee and other designated staff, will join the meeting via phone/video conference and no teleconference locations need be posted.

To view the meeting by Zoom video conference, please click on LINK at the Noticed meeting time. Instructions on how to join a meeting by video conference is available at:  
<https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting>.

To listen to the meeting by phone, please call at the Noticed meeting time (669) 900-6833, then enter Webinar ID 813 796 806, then press “#”. If asked for a participant id or code, press #. Instructions on how to join a meeting by phone are available at:  
<https://support.zoom.us/hc/en-us/articles/201362663-Joining-a-meeting-by-phone>.

There are three ways to make public comment within the 3 minute time allotted.

- Items can be submitted by email to Lisa Taymuree at [lisa.taymuree@emeryusd.org](mailto:lisa.taymuree@emeryusd.org) **prior** to the meeting.
- To comment by Zoom video conference, click the “Raise Your Hand” button to request to speak when Public Comment is being taken on the eligible Agenda item. You will be called on (by the name you logged in with), unmuted and allowed to make public comment. After 3 minutes, you will then be re-muted. Instructions on how to “Raise Your Hand” is available at: <https://support.zoom.us/hc/en-us/articles/205566129-RaiseHand-In-Webinar>.
- To comment by phone, press “\*9” to “Raise Your Hand” to request to speak when Public Comment is being taken on the eligible Agenda Item. You will be called on (by the Area Code and the last three digits of your phone number), unmuted and allowed to make public comment. After 3 minutes, you will then be re-muted. Instructions of how to raise your hand by phone are available at: <https://support.zoom.us/hc/en-us/articles/201362663-Joining-a-meeting-by-phone>.