

PUBLIC POSTING OF AGENDA: At least 72 hours before this meeting, the legislative body of the local agency shall post an agenda.

NORTH REGION SELPA POLICY BOARD AGENDA
Thursday, March 21, 2024 · 10:00 AM to 12:00pm
Berkeley Unified School Board Conference Room
1231 Addison Street, Berkeley, CA 94702

Remaining Meetings, 2023-24 School Year: May 23, 2024 (June 13, 2024 tentative)
The Policy Board Chairperson may impose limits on speakers' time.

A. Call to Order / Roll Call 1 min

B. Agenda Adjustments 1 min

C. Adoption of Agenda 1 min

D. Public Comment on Items Not on the Agenda 3 min

The Chair or Chair's Designee will announce the opportunity for public comment on non-agenda items and for each agenda item. Attendees who wish to make public comments will be called upon and allowed to make their statement for up to three minutes. At the end of the three minutes the next participant will be called upon. If a member of the public is unable to join the meeting in person, they may send their public comment to: kbabcock@ausdk12.org.

E. Adoption of the Consent Calendar: Action Item 1 min

Consent items are considered routine, can be handled with one action and it is recommended they be approved unanimously.
Attachments (E-1)

1. January 18, 2024 Policy Board Meeting Draft Minutes
2. Interagency Agreement: North Region SELPA and Head Start

F. State Updates 15 min

The SELPA Director will present Special Education updates.

G. SELPA Activity Report 15 min

The SELPA Director will summarize current activities which support SELPA member districts.

H. Public Hearing: Action to Adopt the 2024-25 Local Plan Sections B, D, and E 3 min

Public comment will be heard on the North Region SELPA 2024-25 Local Plan. The hearing will be opened, conducted, and closed as a prerequisite to the Policy Board's certification of the Local Plan. The Local Plan is developed with input from general and special education administrators, general and special education teachers as well as from members of the North Region SELPA Community Advisory Committee. The Local Plan is further reviewed by the SELPA Community Advisory Committee prior to public hearing adoption.

1. Adopt 2024-25 Local Plan Section B: Governance and Administration Plan

The SELPA Local Plan Section B shows how the North Region SELPA meets the requirements of Education Codes 56195 and 56205 for governance and administration of the local plan, policy identification/location, administration of regionalized operations and services as well as how specific special education local plan area services are provided. As required by the California Department of Education, Superintendents will take action to adopt Local Plan Section B: Governance and Administration Plan.

Attachment (H-1)

2024-25 Governance and Administration (Local Plan Section B)

2. Adopt 2024-25 Local Plan Section D: Annual Budget Plan

The SELPA Local Plan Section D Annual Budget Plan shows how the North Region SELPA meets the requirements of Education Code 56195.1(2)(b)(3) for the 2024-25 projected special education budget, revenues, and expenditures, including a breakdown by District. As required by the California Department of Education, Superintendents will take action to adopt the Local Plan Section D: Annual Budget Plan.

Attachment (H-2)

2024-25 Annual Budget Plan (Local Plan Section D) and attachments

3. Adopt 2024-25 Local Plan Section E: Annual Service Plan

The SELPA Local Plan Section E Annual Service Plan shows how the North Region SELPA meets the requirements of Education Codes 56205(b)(2) and (d); 56001; and 56195.9. Annual Service Plan describes services to be provided by each LEA and the physical location where the services are provided. The plan reports the special education and related services provided on a specific report day and the plan for providing any additional services if determined appropriate by an IEP team. The Annual Service Plan also shows which services are offered on the same specific report day at each school site throughout the SELPA. As required by the California Department of Education, Superintendents will take action to adopt the Local Plan Section E: Annual Service Plan.

Attachment (H-3)

2024-25 Annual Service Plan (Local Plan Section E) and attachment

I. Action: Certify the 2024-25 Local Plan Sections B, D, and E 3 min

The Policy Board members will certify that the SELPA Local Plan is the basis for the operation, administration, implementation, and funding of special education programs in the North Region SELPA and that each district will meet all applicable requirements of special education state and federal laws and regulations, and state policies and procedures. Certification further means that Districts will administer the local implementation of policies, procedures, and practices in accordance with special education state and federal laws, rules, and regulations.

1. Certify 2024-25 Local Plan Section B: Governance and Administration Plan

The SELPA Local Plan Section B Governance Plan describes the SELPA governance and administration structure, and shows how the SELPA meets special education federal and state laws and regulatory requirements.

Attachment (I-1)

1. 2024-25 Governance and Administration (Local Plan Section B)

2. Certify 2024-25 Local Plan Section D: Annual Budget Plan

The SELPA Local Plan Section D Annual Budget Plan shows projected special education budget, revenues, and expenditures, including a breakdown by District. Projections are subject to change as Districts continue to clarify 2024-25 budgets in the coming months.

Attachments (I-2)

1. 2024-25 Annual Budget Plan (Local Plan Section D) and attachments

3. Certify 2024-25 Local Plan Section E: Annual Service Plan

The SELPA Local Plan Section E Annual Service Plan describes the special education and related services provided on a specific report day and the plan for providing any additional services if determined appropriate by an IEP team. The Annual Service Plan also shows which services are offered on the same specific report day at each school site throughout the SELPA. Actual services provided may change as IEP teams make new decisions in the coming months.

Attachments (I-3)

1. 2024-25 Annual Service Plan (Local Plan Section E) and attachment

J. Budget Report 30 min

1. 2023-24 First Principal Apportionment Certification

The SELPA Director will review the 2023-24 P-1 Special Education AB602 Certifications and 2024-25 Projection

Attachments (J-1)

1. 2023-24 P-1 Certification
2. 2024-25 Projection
3. SELPA BP #3350 SELPA Placements
4. SELPA Placement MOU Template
5. SELPA BP #3100 Special Education Funds Allocation Model

2. 2024-25 SELPA Budget Preview

The SELPA Director will preview budget adjustments to accommodate a low 2024-25 statutory COLA.

Attachments (J-2)

1. Approved 2023-24 SELPA Budget
2. Budget projections with 2024-25 .76% COLA applied
3. Draft Adjusted 2023-24 Budget

K. Review and Action: SELPA Administrative Unit Agreement 5 min

2024-25 SELPA Administrative Unit Agreement (1st Reading)

The SELPA Administrative Unit Agreement defines agreements on the purpose, term, general provisions, and fiscal services provided by the SELPA Administrative Unit. The Policy Board annually confirms or updates the agreement. Superintendents will conduct a first reading of the 2024-25 Administrative Unit Agreement and approve if appropriate.

Attachment (K-1):

1. SELPA Administrative Unit Agreement

L. Review and Action: SELPA Lease Agreement 5 min

2024-25 SELPA Lease Agreement with Emery Unified School District (1st Reading)

The SELPA Lease Agreement with the Emery Unified School District defines terms for use and fee of the classroom located at 1275 61st Street Emeryville occupied by the SELPA office staff. The Policy Board annually confirms or updates the agreement. Superintendents will conduct a first reading of the 2024-25 Lease Agreement and approve if appropriate.

Attachment (L-1)

1. Draft 2024-25 SELPA Lease Agreement with Emery Unified School District

M. Review and Action: SELPA Policies and Procedures 30 min

1. Approve SELPA Board Policy #6159.2 Update (2nd Reading)

Superintendents will review updates to SELPA BP #6159.2: Nonpublic, Nonsectarian School And Agency Services For Special Education. Language is added to reflect the legislative update to Ed Code 56366.45 (District will notify parents of any change in NPS/A certification status) and additional clerical clarifying language is added.

Attachment (M-1): SELPA Board Policy #6159.2 Proposed Update

2. Approve SELPA Administrative Regulation #6159.2 Update (2nd Reading)

Superintendents will review updates to SELPA BP #6159.2: Nonpublic, Nonsectarian School And Agency Services For Special Education. Language is added to reflect the legislative update to Ed Code 56366.45 (District will notify parents of any change in NPS/A certification status).

Attachment (M-2): SELPA Administrative Regulation #6159.2 Proposed Update

3. Approve SELPA Board Policy #6146.4 New (2nd Reading)

Superintendents will review proposed new SELPA BP# 6146.4: Differential Graduation And Competency Standards For Students With Disabilities. This policy describes requirements related to the Alternative Pathway to a Diploma and Certificate of Completion for students with disabilities.

Attachment (M-3): SELPA Board Policy #6146.4 New

4. Approve SELPA Board Policy #6550 Proposed (1st Reading)

Superintendents will review updates to SELPA BP# 6550: Independent Educational Evaluations. The SELPA Director proposes adding to the policy a standard annual fee increase to the IEE assessor Cost Limit by prior year statutory Cost of Living Adjustment (COLA) to be applied July 1, of each school year, beginning July 1, 2024. Superintendents will consider the addition of this standard to the policy.

Attachment (M-4): SELPA Board Policy #6550 Proposed Update

N. Future Agenda Items/Policy Board Comments 2 min

- SELPA 2024-25 Operating Budget 1st Reading
- SELPA Director Evaluation

PUBLIC POSTING OF AGENDA: At least 72 hours before a regular meeting, the legislative body of the local agency, or its designee, shall post an agenda containing a brief general description of each item of business to be transacted or discussed at the meeting, including items to be discussed in closed session.

PUBLIC RECORDS that are related to an open session agenda item and distributed less than 72 hours prior to a regular meeting will be available for public inspection immediately before and during the Policy Board meeting.

PUBLIC COMMENT ON AGENDA ITEMS ONLY: Any person requesting to address the Policy Board on any item on the agenda may do so at this time or at such time as the matter arises on the agenda. Each person shall limit his or her comments to three minutes per item and the total time for public comment per item shall be twenty-one minutes. Upon request, reasonable accommodation shall be provided to anyone wishing to address the Policy Board.

PUBLIC COMMENT ON NON-AGENDA ITEMS: Any person requesting to address the Policy Board on any item that is within the subject matter jurisdiction of the Policy Board and which is not on the Agenda may do so at this time. Each person shall limit his or her comments to three minutes per item and the total time for public comment, regardless of the number of non-Agenda items to be addressed, shall be twenty-one minutes. The Policy Board may ask for clarification, respond to a question, refer the matter to staff to report back at a subsequent meeting, or direct staff to place the matter on a future agenda.

DISABILITY ACCOMMODATION: A request for disability-related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires modification or accommodation in order to participate in the public meeting: Seventy-two hours prior to a Policy Board Meeting a request can be sent to the North Region SELPA Director, at kbabcock@ausdk12.org or 510 525-9805